



# Beaconsfield PAC Minutes

Tuesday, June 14th, 2022 @ 6:30pm (on Zoom)

*The purpose of the Council is to support, encourage and improve the quality of education and well being of students at Lord Beaconsfield Elementary School.*

Join Zoom Meeting

<https://us02web.zoom.us/j/88470666319?pwd=NmRLNFUvNDVQdEZEQVFRTXEvZ01MdZ09>

Meeting ID: 884 7066 6319 Passcode: 664993

## Land Acknowledgement

*The Beaconsfield PAC acknowledges that we are gathered on the ancestral, traditional and unceded indigenous territories of the Coast Salish Peoples - in particular the Squamish, Musqueam, and Tsleil-Waututh First Nations of Metro Vancouver.*

1. WELCOME & Approve May 17, 2022 minutes (posted on VSB website)

Motion to approve minutes (Julia), seconded by Meagan.

2. SPECIAL GUEST (unable to attend now) - \* Jamie Fong, Children's Librarian at Renfrew Public Library
  - a. BC Summer Reading Club, registration begins June 13 in-person at all library locations and online. Parents can visit [www.vpl.ca/kids](http://www.vpl.ca/kids) for further information.

Not able to attend meeting as planned. VPL is sponsoring the summer reading club again this year. Registration starts June 13, in person registration you will get a card and work toward daily reading. Medals are awarded at the end of summer.

3. PRINCIPAL'S MESSAGE – Mr. Joel Levine (10min)

- Enrolment will be about 200 kids for September.
- There is a lot going on right now, field trips, cedar weaving with an Indigenous woman. It's really nice to see activities up and running after the past couple years.
- The Artist in Residence event will be happening next week. Art will be on display in the library, but can also be seen online. L
- Lost and found, lots of unclaimed items. Parents can come in to the main floor by the office to try and claim clothing/items that are lost. Anything not claimed will be donated next Tuesday by the after-school program.
- We have a bunch of ipads (70) that are older models that can't be updated. Some are not working with new apps. These old ones won't be maintained on the district servicing, we can still sign them into the guest wifi and use them until they break. We will keep class sets with the functional ones. As they are no longer serviceable, this will create a tech 'need' that will need to be addressed.
- We are also looking at getting some new laptops, these are valuable for students who can benefit from computer-based learning (for kids who struggle with writing).
- We just had an outdoor kitchen installed out in the playground that was built by Ms. Petersen's uncle. Please keep an eye out and watch, it is attached to the fence but not entirely secured. Hopefully it doesn't get damaged or disappear. It will be brought in for the summer. .
- Thanks to the PAC for making me welcome and being a nice group to work with this year.

Question - what is the oldest device? 5 years.

There is a local non-profit tech group (the Hackery). If devices are sent in around not loading or updating. Usually, this is a software issue vs. hardware issue. Laptops might be updated. Hackery will also take trades and update devices. The Hackery is a good resource. VSB is now really strict/touchy around allowing outside devices.

Question - you mentioned changes in staffing based on enrollment. Are you able to share details?

This has been in flux and some changes have been getting ironed out. Cheryl Joe (retiring), Alexis Himer (looking for a different position). Ms. Singer leaving. Ms. Scott (librarian), not sure about her position/decision. Mr. Chaplin staying on as K teacher. Some support staff will be leaving as well. Nobody new arriving yet.

Librarian support has been reduced. We will have Tues-Thurs resource/library coverage.

#### 4. BUDGET REPORT - Rose

- a. General Acct Expenses:
  - i. cheques will be written to reimburse Staff Luncheon expenses
- b. Gaming Acct Expenses:
  - i. Chq 004 \$400 Recess/Playground Equipment (Mr. Thomas)
  - ii. Chq 005 \$1716.75 BUS/Transportation expense for Intermediate Camp at Timberline
- c. **\*\*\*\*\*Any paperwork filing to be done before end of June? GAMING SUMMARY DEADLINE??**

Gaming grant - due 90 days after end of fiscal year. We usually end the year June 30, so we'd be looking at the end of September.

Shelley - request for \$250 paint - to paint bench & fence. Motion to add \$300 to the garden budget to cover paint. Shelley to arrange purchases before the end of June in order to arrange for reimbursement. Motioned by Rose, approved by Meagan.

We overspent when considering our expenses vs. fundraising. We made close to \$5000, and spent close to \$8000. COVID did make fundraising challenging in some regards. Also will need volunteers to step up and coordinate fundraising initiatives. Reflector fundraiser was a good one, we made a significant fund. In the past the Spring Fair brought in a lot of money. The challenge at this stage is limitations in terms of our group and our energy.

Gaming grant? \$4800 this year. Perhaps at this stage we can look at approving expenses for the gaming grant. But not factor in fundraising funds. If we expect to get around \$4500 - we could look to approve:

Field trips -

Scholarships -

Classroom resources -

Grade 7 grad -

Julia needs the gmail account in order to access Mailchimp. Joel sends out a notice the first week of school so if the PAC wants a blurb, send to him now. Julia will work on this. Permission slip for the PAC to email them. Mailchimp requires that an 'unsubscribe' option and we may end up getting kicked out of it as we are designated as 'spam'.

Need to look at participation for fall. Zoom or regular/hybrid meetings. Need participation. Parent rep from each class?

September 20th for the first meeting. Third Tuesday in September.

5. YEAR END STAFF APPRECIATION JUNE 21st - Rose, Kathy, Shelley (spreadsheet made for menu)  
Under control, it's all coming together. Lunch is at 12:10. Cooler, table cloths, Megan flowers.

- a. Carey (parent) will arrange to have her and some other parents contribute
  - i. 2 x flats of flavoured sparkling water/pellegrino
  - ii. 3 bags of mandarin oranges
  - iii. 2 or 3 bags of apples
- b. Sandy Cocke - 1 dozen gluten free treats
- c. Kristen McIntyre - 3 dozen cupcakes
- d. Luzelle Delacruz - 2x sushi platter (reimburse)
- e. Rose/Kathy - arrange Safeway sandwich platters and 3 salad options for GF people? (reimburse)

6. ONGOING and NEW FUNDRAISERS

- a. next year consider more SPIRIT WEAR? contact Carey (Ellie's mum, Ms. Himer class) ? School renaming.
- b. Tru Earth eco cleaning : 20% goes to school - earned \$72 so far.
- c. Mabel Labels : 20% goes to school - on-going - have earned \$35 so far. There are big sales at times during the year.
- d. September: looking into Allison Goldberg at Jump Rope Company in Burnaby
  - i. Fundraiser 20% goes to PAC for jump ropes purchased through their online ordering system

7. EXECUTIVE POSITIONS up for renewal – ***contingency plan for Sept 2022?***

- a. **CHAIR** - outgoing: Kathy Tenta / Incoming? \_\_\_\_\_
  - i. Attend DPAC Meetings when possible/keep informed of DPAC info
  - ii. Meet with principal monthly the week prior to PAC meeting
  - iii. Set monthly agenda & chair meeting & post to VSB Beaconsfield website
  - iv. Chq signing authority
  - v. Prep PAC parent information form for September
- b. **CO-SECRETARIES** - current: Shelley West & \_\_\_\_\_
  - i. Record Minutes for PAC meeting
  - ii. Post and update PAC minutes on the web
  - iii. Update PAC website & fb page (share with Public Relations Officer)
- c. **TREASURER** - current: Rose Ngo (Shelley West & Meagan Colenutt additional signing authority)
  - i. Monthly Budget Report - General and Gaming Accounts
  - ii. Apply for annual government grants
  - iii. Cheque writing and depositing of funds (online banking)
- d. **PUBLIC RELATIONS OFFICER**: outgoing: Bilyana Ward \_\_\_\_\_
  - i. (Shelley helped take this over for last quarter)
  - ii. Check and Respond to and re-direct PAC emails
  - iii. Send out PAC reminders on MailChimp, Facebook
  - iv. update PAC email list annually

8. NEXT MEETING for Tuesday September 20th 2022

- a. prepare the sign up sheet for PAC emails for new families in September with usual fee packages, etc. sheets get collected and given to Shelley/Secretary to input PAC emails into mailchimp.

TABLED/FUTURE AGENDA ITEMS FOR THIS YEAR AND NEXT YEAR:

- WestCoast Seeds Fundraiser - Meagan? January
- EcoArtHouse Kids Art Card Fundraiser 2022/23- Kathy
- Reflector Fundraiser before Halloween [www.FinnexReflectors.com](http://www.FinnexReflectors.com)
- ongoing: Mabel's Labels and TruEarth fundraiser links to be sent out as occasional reminders
- Purdy's Fundraiser - Christmas/Easter - start earlier next year.
- Progressive Fundraising GIFT CARD (December) - Shop funds
- Spring JumpRope Fundraiser? - [www.jumpropes.ca](http://www.jumpropes.ca)
- Spirit Wear (Canuck Volleyball/Oddball)
- Mural Project for the school - Meagan
- School Name Change - Matthew and Alexis
- remember for next year Gladstone & Van Tech Scholarships \*\* deadline end of April \*